

Great Dalby Primary School

Top End, Great Dalby
Melton Mowbray
Leicestershire LE14 2HA

Tel/Fax: 01664 562750
Email: admin@greatdalby.leics.sch.uk
Web: www.greatdalbyprimaryschool.co.uk

Headteacher: Mrs L Anderson

19th August 2020

Final Autumn Term 2020 Re-opening Information - Great Dalby Primary School

Dear Parents and Carers,

I hope you have enjoyed a lovely summer and managed to see your extended family and friends, albeit socially distanced.

I am delighted to share our final arrangements for your child's return with very little changing since I wrote to you last on July 10th - please still refer to this letter for curriculum and wider information. We have worked hard over the summer to ensure school is as safe as possible and ready for the children and adults to confidently return.

As you will know, the government has published a lengthy document outlining the practice schools should follow from September. Please see most up to date guidance here. <https://www.gov.uk/government/publications/actions-for-schools-during-the-coronavirus-outbreak/guidance-for-full-opening-schools>

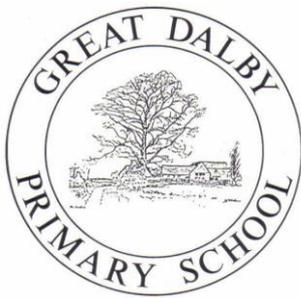
Today you will have received a letter from the Bradgate Education Partnership describing the Trust's position on the full re-opening of schools, I hope this has been helpful. This letter details our local school arrangements, there is a lot of information included, please do take time to read it carefully before the children return on **Wednesday 26th August 2020**.

The Plan

As stated in July, we will be running a system of controls and taking proportionately protective measures to try to reduce the risk of transmission in school to keep children and adults safe; this will include a bubble system. A bubble is a government term that refers to a group of children that will learn together. At Great Dalby Primary School, each class will become their own bubble. Staff members will be assigned to work within a bubble and will limit as much as possible their contact with other bubbles. Due to the operational needs of the school, some staff will cross between bubbles and this is ok. Where possible, adults will remain socially distanced from each other and the children. In the interests of transparency, this will not always be possible, particularly with younger children.

The existing classroom allocation will not change. Children and adults will be able to mix within a bubble but not with other bubbles. Specialist teachers, cover supervisors and supply teachers will be able to move between bubbles.





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We will operate a staggered start and end of the day until we are advised otherwise, please see the table below. Break and lunch times will also be staggered and slightly different times in order to accommodate bubble guidelines.

Class	1	2	3	4	5
Teacher	Mrs Nelmes and Mrs Corner	Mrs J Ward	Mrs Bradding and Mrs Lander	Mrs Allen	Mr Bryan
Support Staff	Mrs PA Mrs Lowe Miss Whitehouse	Mrs Boylan	Mrs S Ward	Mrs Cobb Mrs McNaughton	Mrs Harrison
Other staff (PPA/readers/intervention)	Mrs Harrison	Mrs S Ward Miss Whitehouse Mrs Bradding Mrs Harrison	Mrs Cobb Mrs Anderson	Mrs Harrison	
Group	B	B	B	A	A
Arrival Time	8.55am			8.45am	
Collection Time	3.20pm			3.10pm	

**** EYFS new starters have slightly different times during induction – this has been sent separately****

Drop off/pick up times must be adhered to.

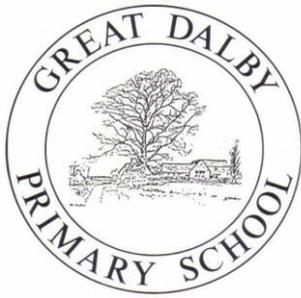
Lunchtime and Break time

These times will be staggered. Each year group in school will get a 15-minute break in the morning, 1 hour for lunch and an afternoon break in Key Stage 1. The playground has been zoned into areas, one for each bubble. If it is wet play, the children will stay in their learning location with their class bubble support. A team of adults will provide break, lunch and first aid cover. The kitchen will be open again so children can have a hot meal or bring a packed lunch. If having a packed lunch, all rubbish will be sent home. The children must also bring a clearly labelled water bottle (s), water fountains will not be in use.

Drop off and pick up

Please follow these guidelines in order to minimise congestion and risk of transmitting the virus. Drop off and pick up times are staggered. If you have children in different bubbles: DROP OFF - please bring your child in the earliest drop off time, the team will be ready to welcome your child; **PICK UP** - You will be able to wait onsite at the end of the day if your child/ren are finishing at different times.





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- Please arrive at school in your allocated, 10-minute time slot as detailed above. If you miss this time you will have to wait until all other children are on site.
- Just one parent to drop off and pick up
- At the **beginning of the day**, please bring your child through the side gate and exit through the double gates. Myself or Mrs Corner will always be at the front of the playground to greet you. They will then enter the building as described below:

Class Four: Around the side of the office, up the steps straight into their cloakroom (this will be guided on the first few days back)

Class Five: The hall door, into their cloakroom and then into their classroom

Class One: The front door of the 'new building' **If your child is a new starter (EYFS), during induction, you will be able to bring your child nearer to their classroom where you will be greeted by the Class 1 team**

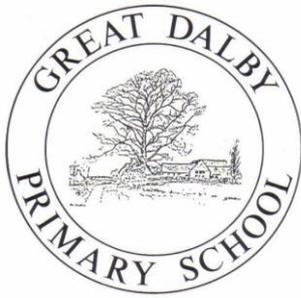
Class Two: The back door to Class Two cloakroom and toilets

Class Three: The hall door, across the hall, to their cloakroom and into their classroom

At each entrance they will be met by a member of staff and will be asked to sanitise their hands. *Please can we ask that your child washes their hands with warm, soapy water for at least 20 seconds just before leaving the house.*

- If you have to queue, please do so on the new red markings, 2m apart. You will then need to follow the arrows so you do not pass other parents. If you have to cross the road, please do so carefully and follow the **Green Cross Code**.
- If you are happy to allow your child to walk up to school by themselves from your car (Yr5/6 ONLY) please do so, this will help with congestion.
- At the **end of the day**, please enter the school site and observe social distancing rules whilst standing on the playground. Staff will bring your children out at either 3.10pm (Class 4 at the very top of the playground and Class 5 near the hall door) or 3.20pm (Class 1 outside the new building, Class 2 near the hall door and Class 3 at the very top of the playground). Please disperse quickly and safely through the double gates, being careful to keep 1m+ away from others. If you have to cross the road, please do so carefully and follow the **Green Cross Code**.
- Visiting the school office can only be done if a prior arrangement is made.





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- If you need to see a member of staff, please call the office to arrange a call back or socially distanced appointment.
- Please DO NOT park in the village call carpark – this is for staff only.

Before and After School Care

We are delighted to say Marvel Sports and Education will be reopening too. They will have measures in place to ensure the safety of the children using the service. Their hours of service will be 7.30-8.55am and 3.15-6.15pm (broken into three, one hour sessions) Further information has been sent.

If someone is unwell

The Bradgate Education Partnership will be providing a document to support the process to follow if anyone is unwell. Please refer to letter I sent on July 10th for more information in the interim. In short, if you suspect your child or someone in your family has symptoms of coronavirus, please do not send your child into school.

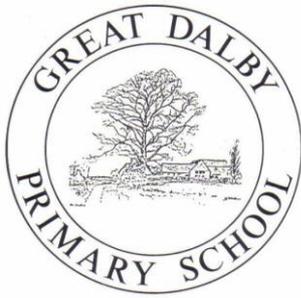
Protective Measures

It is important that everyone understands that the risk of infection cannot be eliminated, but we will put a series of measures into place during the school day, after and before, to minimise it as well as we can. These will include additional cleaning, designated 'bubble' toilets used by up to two children at any one time, staggered break/lunchtimes; a zoned outdoor space. Additional behavioural expectations are also required – please share the attached addendum to our policy with your children.

In addition to the above, to help with keeping your child as safe as we can, I listed a number of other measures we have taken. Please refer to the letter sent on the 10th July. I would like to highlight the following as I have received a number of queries;

- To maximise the space, we have in the cloakrooms, children should only bring in the following items: packed lunch (if applicable), water bottle, healthy snack (KS2), sun hat, sun cream, their reading book and log, and coat (if needed). All of these should be carried in their book bag. Year 6 children can bring a bag of their choice – please consider the size as space is limited.
- Children will wear school uniform, except on PE days when they should wear their PE kit instead.
Class One – Wednesday and Thursday
Class Two – Tuesday and Friday
Class Three – Monday and Thursday
Class Four – Monday and Wednesday
Class Five – Monday and Friday
- Lunch time eating arrangements - children will eat in the classroom. Hot meals will be available.





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- Equipment – if you are providing a pencil case and stationary, thank you. Please label your items, the pencil case will stay in school. We will provide individual equipment items if needed and clean shared resources if used.

Swimming

There will be no swimming in the Autumn term.

Reading books and Home Learning Journals

Please return all school reading books when you come back to school. There will be a box in each room and each box will be quarantined for 72 hours before being re-circulated. This system will remain in place as we begin to send new books.

We would love to see your hard work from lockdown, if you wish to share your books please bring them in by Friday 28th August.

Attendance

In line with government guidance, full attendance is expected from the start of the new year and we hope we have assured you that your child/ren will be as safe as possible. If you have any concerns or queries, please call the school office from Monday 24th August or email me directly. I understand this is an anxious time for all of us and I will be happy to help you further if needs be.

Finally

I am sure most of you are very excited to get your children back into school and into a more normal routine, however I know some of you are unsure about sending your children back to school as it is an uncertain time for us all. Although this letter may paint a strict and regimented system, the safety of our pupils and staff are paramount at this time. School will feel and look a different but the team and I all care deeply for your children and we will do our best for them within the boundaries set out for us.

See you next week.

With my very best wishes

L Anderson

Mrs L Anderson
Head teacher

